



**Sacred Heart Roman Catholic Parish**  
**150 Fleury Avenue**  
**Prescott, AZ 86301**

**Pastoral Executive Council Committee Meeting Minutes Sept. 8, 2020**  
*“Being the Living Example of God’s Love to Others”*

**Present:** Fr. Raj, Jim Wren, Mike King, Henry Cromeek, Judy Carlisi, Mark Matthews, Margarita Arellano, Greg Kozlowski

**Absent:** Beth Luce.

**Guests:** None

**Meeting called to order:** The meeting was called to order by Mike King at 4:00pm

**Opening Prayer:** Led by Henry Cromeek

**Approval of minutes:** March, 2020 minutes approved

**I Review of July Executive Minutes:** Read by Judy Carlisi. No comments or questions.

**II Parish Manager’s Report: Jim Wren**

- A. Employee updates:** Lisa Baynes will remain the Director of the Catechesis of the Good Shepherd Program on a part time basis of approximately 28 hours per week. The Secretary II position was eliminated August 3. Other employees have assumed those duties.
- B. Covid 19 Requirements:** Small group meetings of fewer than 50 people can resume at the Parish with masks and social distancing according to facility use agreements. All teams are asked to sanitize the space after use with parish supplies. The Diocese has asked that the gathering space and other public spaces at the church, not be used for meetings, because they cannot possibly be sanitized after each use as they are frequently used by the public.
- C. Large Donation:** A private donor has agreed to match up to \$43,200 to all new and increased online giving. We have reached 129% of the goal. Online giving has increased while envelope donations have decreased. This full donation will be used for evangelization efforts.
- D. School Roof:** Problems from the beginning with various bids. Lawlor Electric charged less than half of what the other contractor wanted for removal and reapplication of solar panels. All solar panels had to be labeled, removed, and re-bolted to the roof. The roof should be finished by the week of Sept 18. The roofing project came in way under budget.

**III Pastor’s Report: Fr. Raj**

- A. Heritage Weekend:** Canceled for October 2020.
- B. New Parishioners:** We have lots of new parishioners, many who inquire on the church website. Pastoral council still continues to make new parishioner calls. Sacred Heart will not be hosting a new parishioner dinner this year. Other options are being investigated that do not involve food.
- C. St. Anthony Mary Claret -** October 24, 2020 marks 150 years since the death of St Anthony Mary Claret. First missionaries began in Chile. We want to have a big celebration, but do not yet know what that will look like. Bishop Nevares may be present but we are not sure yet.
- D. Live Streaming of Masses:** To improve sound, the livestreaming of Mass at 9AM Sunday is now being done through the sound system. Weekday Masses are still being live streamed using an iPhone.
- E. Parish Life:** Parish life is active with new programs. School being open reminds us of life and hope. The Liturgy Committee will have an October meeting. Please continue to introduce ministries to new parishioners. We have been successful in keeping new ministries alive by staying in touch and making calls. Keeping the Sunday evening Life Teen Mass is appreciated.

Beginning in May Baptisms, Marriages, Funeral Masses, Confessions all resumed. RCIA, and CIC also resumed following the guidelines set forth by the Diocese regarding a 50 person limit.

**1) Rosary** - A group Rosary will be starting on Fridays two times per month. May be meeting in the church.

**2) Our Lady of Guadalupe** Feast in December will be celebrated with Mass. The rest of the plan is unclear at this time due to Covid considerations

**3) Faith Formation** - A suggestion was made by Henry to offer parishioners some faith formation resources and online faith formation classes

**F. Mass** – Full capacity is about 600. We are still limited to 25% capacity, approximately 150-175 people maximum. The 9:00 am Mass is the best attended with approximately 200 people over the past few weeks. We will continue to monitor capacity to avoid overcrowding.

**G. Meeting Time:** Fr. Raj is amenable to having the Pastoral Council meetings start at 4:00pm if it meets other members schedules.

#### IV Old Business:

##### A. Pastor's Plan and integration with other plans and initiatives: Fr. Raj

**1) Appreciation inquiry-** What are we doing well and what can we do better as a parish? People want to hear success stories. The past 6 months have been difficult. The community has responded well. The Diocese has been helpful in providing guidelines. Mass in person resumed in May with masks and physical distancing. We want to be safe and healthy. The church is being cleaned after every Mass.

**2) Pastoral Plan** - Fr. Raj. spoke to the other clergy and they were able to focus on the Liturgy & Worship section. He will present their ideas to the pastoral council next month.

**3) Mission Vision and Values-** Fr. Raj plans on putting together a committee of five members (staff and volunteers) to integrate the MVV and strategic plan for the parish.

**4) Bishop Olmsted's book "Catholics in the Public Square"** will be available in a few weeks for parishioners in the back of the church.

##### B. Information sharing: Pastoral Council Members

**1) Prayer:** Mark Matthews stressed the need for prayer with the upcoming US election. We must listen to others with compassion. Although we cannot change peoples' minds, we still need to speak up.

**2) Other Ministries:** Mike King- Believes that ministries are starting to re-engage. They are starting to advertise in Flock-notes and the bulletin.

a. Mike reached out to the Alpha ministry coordinators: Wally and Dorothy Raheb and the Alpha Ministry is currently at a stand still.

b. " That Man is You" is starting Sat., Sept, 26 from 8am -9am. The first semester Geared toward men to improve their role as husbands, fathers and community and church leadership.

**3) New Parishioners:** Henry Cromeek- Distributed calling schedule to pastoral council for new parishioner calls. Calls are still being made. Welcome packets are offered and mailed by the office.

**4) St. Vincent dePaul** - Henry Cromeek - The chapter is holding weekly conference calls. Attendance was down but now it has picked back up. The ministry is looking for more people to participate. Membership is typically 75-80 with approximately 45 at each meeting.

**5) Lectio Divina-** Henry Cromeek - Meets Tuesdays at 10:30am through conference call with 5 people on a call, also looking for new members.

**6) Contemplative Prayer** - Henry Cromeek - Meets Wednesdays at 9:50am through Zoom with 12-15 people on a call.

**7) Youth Ministry** - Judy Carlisi - Youth ministry starting back up on Sunday, Sept 20.

**8) Embry Riddle Students** - Greg Kozlowski - Inquired about carpooling for the students. Jim explained that there was no orientation at the school due to Covid 19 so the parish provided a PowerPoint presentation instead. This presentation was used during orientation. There have been no calls to the parish asking for rides.

**IV – Announcements:** Next meeting is late afternoon October 5 with the start time to be determined

**V - Closing Prayer** - Henry Cromeek

**VII Meeting Adjourned** at 5:15

Respectfully submitted by Judy Carlisi